

Category	No.	Subject	Scope
Data management	1	Access & Benefit Sharing (ABS)	- ABS / Nagoya Protocol - Convention on Biological Diversity (CBD) - Traditional knowledge
	2	Data & digital media publication	- Digital licensing - Attribution and citation - Copyright
	3	FAIR / Open Data / Open Access	- FAIR principles - Open Access - Open Data - Exceptions to Open Data and Open Access (e.g. research competitiveness, commercial value, third party rights, institutional reputation)
	4	Freedom of information (FOI)	- FOI policy - FOI request handling
	5	Intellectual Property Rights (IPR)	- Internal IPR policy - Patents - Third party rights
	6	Data standards	- Data quality - Data completeness - Object identifiers
	7	Personal data	- Personally Identifiable Information (PII) - GDPR
	8	Protection of sensitive collections data	- CITES species - Culturally sensitive objects - High value objects - Human remains
	9	Public Sector Information	- PSI Directive compliance - Public task - Exceptions
	10	Responsible Research & Innovation (RRI)	- Engagement - Gender Equality - Science Education - Open Access - Ethics - Governance
IT strategy and policy	11	Cloud services & storage	- Cloud legislative compliance - Cloud strategy - Cloud security policy
	12	Information risk management	- Governance framework - Supporting policies - Assurance schemes - Security management standards - User education
	13	Information security	- Confidentiality - Integrity - Availability - Authority and access control
Collections strategy and management	14	Collections access & information	- Compliance with standards - Object entry - Cataloguing and documentation - Valuation - Visitor access - Incoming and outgoing loans (exhibition and research) - Insurance and indemnity - Exploitation of institution expertise - Confidentiality and publication - Location and movement control - Loss and damage - Object exit - Access to collections information - Security of collections information
	15	Collections care, development & scope	- Oversight and governance - Collections development goals and prioritisation (collecting/acquisition and rationalisation/disposal) - Limitations on collecting - Conservation in the field - Interventive conservation - Acquisitions - Field collecting and preparations that restrict use - Living collections - Permits - Disposal - Destructive sampling
	16	Digitisation strategy & prioritisation	- Oversight and governance - Digitisation goals and prioritisation